

ESAAP Demo Preparation Worksheet

ESAAP-Campus Analytics and Automation

Prepare a focused demo around real workflows, sample records, user roles, reports, and rollout questions.

1. Demo objective

- What should the demo prove for your organization?
- Which workflow should be shown first?
- What decision should the team make after the demo?

2. Attendees

- Management or trust representatives
- Principal, director, dean, registrar, administrator
- Accounts, exam cell, IQAC, IT, HR, faculty, and activity owners

3. Records to prepare

- Sample student or applicant record
- Fee or exam sample
- Approval or service request sample
- Report or dashboard currently prepared manually

4. Questions to ask

- Can ESAAP show the workflow from start to report?
- Can each user role see the right information?
- Can custom activities be configured?
- What is required for phase one rollout?

5. Next step

- Priority workflow:
- Expected report:
- Data owner:
- Follow-up meeting date:

Use this resource during your ESAAP review, demo preparation, pricing discussion, or rollout planning conversation.

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