

# ESAAP Role and Security Access Review

## ESAAP-Campus Analytics and Automation

Review user roles, sensitive records, permissions, audit trails, and access governance before go-live.

### 1. Roles to define

- Management
- Principal or director
- Registrar or administrator
- Accounts
- Exam cell
- IQAC
- Faculty
- Students and parents
- IT and support

### 2. Sensitive records

- Fee concessions and receipts
- Exam marks and result processing
- HR records
- Student documents
- Compliance evidence
- Custom workflow approvals

### 3. Actions to control

- View
- Create
- Edit
- Approve
- Return
- Close
- Export
- Delete or deactivate

### 4. Audit expectations

- Who changed the record?
- When was it changed?
- What was approved?
- Which records were exported?
- Which exceptions remain pending?

## 5. Governance

- User creation owner
- Role review frequency
- Deactivation process
- Backup expectation
- Support escalation route

Use this resource during your ESAAP review, demo preparation, pricing discussion, or rollout planning conversation.

**Contact: [sales@esaap.in](mailto:sales@esaap.in) | +91 85558 62483 | Nizampet, Hyderabad, TG 500090**